

The Board of Education of the Borough of North Caldwell in the County of Essex, New Jersey, convened in public session on October 4, 2010, in the cafeteria of the Grandview School, Hamilton Drive East, North Caldwell, NJ, at 7:34 p.m.

Mr. Victor Hayek, Business Administrator, indicated that in compliance with the Open Public Meetings Act, notice of this meeting had been properly advertised and the agenda had been posted at the appropriate locations.

Roll call by the Business Administrator:

Present: Mr. Steven Hadley, President
 Mrs. Mary Wojtowicz, Vice President
 Mrs. Aggie Doolen
 Mr. Robert Projansky
 Mr. Robert Kessler

Absent: None

Also Present: Dr. Linda Freda, Superintendent
 Mr. Victor Hayek, Business Administrator/Board Secretary

PRESIDENT'S REPORT

- Mr. Hadley stated that ASK Scores have been received.
- He spoke about the PRIDE Program and how it creates a positive culture in the schools.
- Mr. Hadley reported that the budget challenges continue, noting a district cost rise of 32% this year in the pension.
- He also said that the on-line survey is up and running now for community input.

SUPERINTENDENT'S REPORT

- Dr. Freda reiterated that the community survey is on-going. She encouraged residents to fill out the survey.
- Dr. Freda stated an ALERT NOW test message has been sent out and requested that anyone who did not receive a message please contact the school.
- Dr. Freda reminded everyone that Tuesday, October 5th is Back-To-School night at Grandview.
- She then told everyone that an ASK score presentation is tentatively scheduled for October 19th, the next regularly scheduled Board Meeting.

GENERAL RESOLUTIONS

G1. RESOLVED that the Board of Education approve the facilities use form submitted by the North Caldwell Recreation for the Hands on Arts & Crafts Kindergarten Program.

Moved: Mrs. Wojtowicz Seconded: Mr. Kessler

Yes: 5 No: 0

G2. RESOLVED that the Board of Education approve the facilities use form submitted by the North Caldwell Recreation for the Hands on Arts & Crafts First through Third Grade program.

Moved: Mrs. Wojtowicz Seconded: Mr. Kessler

Yes: 5 No: 0

G3. RESOLVED that the Board of Education approve the facilities use form submitted for The United Soccer Association of North Caldwell, Inc.

Moved: Mrs. Wojtowicz Seconded: Mr. Kessler

Yes: 5 No: 0

G4. RESOLVED that the Board of Education approve the facilities use form submitted by the North Caldwell Recreation for Explore Science Educational Program.

Moved: Mrs. Wojtowicz Seconded: Mr. Kessler

Yes: 5 No: 0

G5. RESOLVED that the Board of Education approve the facilities use form submitted by the North Caldwell Recreation for All Sorts of Sports K-2 Fitness Program.

Moved: Mrs. Wojtowicz Seconded: Mr. Kessler

Yes: 5 No: 0

G6. RESOLVED that the Board of Education approve rescinding the Shared Services Agreement for Technology Support Services with the **Manchester Regional High School District**, (G1) approved May 19, 2010.

Moved: Mrs. Wojtowicz Seconded: Mr. Kessler

Yes: 5 No: 0

G7. RESOLVED that the Board of Education approve the related services contract with **P. G. Chambers** for student #598, as follows:

- Individual OT (one/30 minute session \$68.00/half-hour
per week) 9/7/2010 through 6/21/ 2011

Moved: Mrs. Wojtowicz Seconded: Mr. Kessler

Yes: 5 No: 0

G8. RESOLVED that the Board of Education approve the related services contract with **P. G. Chambers** for student #8003367, as follows:

- Individual OT (two/45 minute session \$204.00
per week) 9/7/2010 through 6/21/ 2011
- Individual PT (one/30 minute session \$102.00
per week) 9/7/2010 through 6/21/2011

Moved: Mrs. Wojtowicz Seconded: Mr. Kessler

Yes: 5 No: 0

G9. RESOLVED that the Board of Education approve payment to **Union County Educational Services Commission** for student #8003367, for services received for eight (8) days from September 10 through September 21, 2010, at \$123.00 per day for a total of \$984.00.

Moved: Mrs. Wojtowicz Seconded: Mr. Kessler

Yes: 5 No: 0

G10. RESOLVED that the Board of Education approve **Policy #8600, Transportation,** at first reading.

Moved: Mrs. Wojtowicz Seconded: Mr. Kessler

Yes: 5 No: 0

G11. RESOLVED that the Board of Education approve the fourth grade class trip to the Bronx Zoo.

Moved: Mrs. Wojtowicz Seconded: Mr. Kessler

Yes: 5 No: 0

G12. RESOLVED that the Board of Education approve payment of \$250.00 to **Erica Lista** for an occupational therapy evaluation for **student #8003581**.

Moved: Mrs. Wojtowicz Seconded: Mr. Kessler

Yes: 5 No: 0

G13. RESOLVED that the Board of Education approve payment of \$250.00 to **Erica Lista** for an occupational therapy evaluation for **student #8003582**.

Moved: Mrs. Wojtowicz Seconded: Mr. Kessler

Yes: 5 No: 0

G14. RESOLVED that the Board of Education approve the first grade class trip to the Montclair University Memorial Auditorium.

Moved: Mrs. Wojtowicz Seconded: Mr. Kessler

Yes: 5 No: 0

G15. RESOLVED that the Board of Education approve **Policy #8310, Public Records**, at first reading.

Moved: Mrs. Wojtowicz Seconded: Mr. Kessler

Yes: 5 No: 0

G16. RESOLVED that the Board of Education approve **Regulation #8310, Public Records**, at first reading.

Moved: Mrs. Wojtowicz Seconded: Mr. Kessler

Yes: 5 No: 0

G17. RESOLVED that the Board of Education approve **Policy #6100, Purchasing Procedures**, at first reading.

Moved: Mrs. Wojtowicz Seconded: Mr. Kessler

Yes: 5 No: 0

G18. RESOLVED that the Board of Education approve **Policy #6112, Reimbursement of Federal and Other Grant Expenditures**, at first reading.

Moved: Mrs. Wojtowicz Seconded: Mr. Kessler

Yes: 5 No: 0

G19. RESOLVED that the Board of Education approve **Policy #5516, Use of Electronic Communication and Recording Devices (ECRD)**, at first reading.

Moved: Seconded:

Yes: No:

G20. RESOLVED that the Board of Education approve **Policy #4159, Support Staff Member/School District Reporting Responsibilities**, at first reading.

Moved: Mrs. Wojtowicz Seconded: Mr. Kessler

Yes: 5 No: 0

G21. RESOLVED that the Board of Education approve **Bylaws #0146, Board Member Authority**, at first reading.

Moved: Mrs. Wojtowicz Seconded: Mr. Kessler

Yes: 5 No: 0

G22. RESOLVED that the Board of Education approve the facilities use form submitted by the North Caldwell Soccer Club.

Moved: Mrs. Wojtowicz Seconded: Mr. Kessler

Yes: 5 No: 0

G23. RESOLVED that the Board of Education approve the facilities use form submitted by the North Caldwell Education Association.

Moved: Mrs. Wojtowicz Seconded: Mr. Kessler

Yes: 5 No: 0

G24. RESOLVED that the Board of Education approve the facilities use form submitted by the West Essex Cowboys Football.

Moved: Mrs. Wojtowicz Seconded: Mr. Kessler

Yes: 5 No: 0

BUSINESS RESOLUTIONS

B1. RESOLVED that the Board of Education approve the **Public and Confidential Minutes of July 20, 2010.**

Moved: Mrs. Wojtowicz Seconded: Mrs. Doolen

Yes: 3 No: 0

Abstain: Mrs. Wojtowicz
Mr. Kessler

B2. RESOLVED that the Board of Education approve the **Public and Confidential Minutes of August 17, 2010.**

Moved: Mrs. Wojtowicz Seconded: Mrs. Doolen

Yes: 3 No: 0

Abstain: Mrs. Doolen
Mr. Hadley

B3. RESOLVED that the Board of Education approve the **Public and Confidential Minutes of September 14, 2010.**

Moved: Mrs. Wojtowicz Seconded: Mrs. Doolen

Yes: 3 No: 0

Abstain: Mr. Projansky
Mr. Kessler

- B4. RESOLVED** that the Board of Education approve the **September 15, 2010, payroll** in the amount of \$277,608.98.

Moved: Mrs. Wojtowicz Seconded: Mrs. Doolen

Yes: 5 No: 0

- B5. RESOLVED** that the Board of Education approve the **September 30, 2010, payroll** in the amount of \$280,310.42.

Moved: Mrs. Wojtowicz Seconded: Mrs. Doolen

Yes: 5 No: 0

- B6. RESOLVED** that the Board of Education approve **September 21, 2010, Hand Check Register** in the amount of \$158,725.93.

Moved: Mrs. Wojtowicz Seconded: Mrs. Doolen

Yes: 5 No: 0

- B7. RESOLVED** that the Board of Education approve **September 9, 2010, Bills & Claims** in the amount of \$126,712.46.

Moved: Mrs. Wojtowicz Seconded: Mrs. Doolen

Yes: 5 No: 0

- B8. RESOLVED** that the Board of Education approve the attached Board Secretary's and Treasurer's **Monthly Financial Reports** for August 2010.

Moved: Mrs. Wojtowicz Seconded: Mrs. Doolen

Yes: 5 No: 0

- B9. WHEREAS** pursuant to N.J.A.C. 6A:23-2.11(c) 3, the Board Secretary does certify that as of August 2010, no budgetary line item account has encumbrances and expenditures which in total exceed the amount appropriated by the district board of education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1; therefore be it

RESOLVED that pursuant to N.J.A.C. 6A:23-2.11(c) 4, the Board of Education does certify that as of August 2010, the Board Secretary Monthly Financial Report, did not reflect an over expenditure in any Major Account or Fund, and based on the Appropriation Balances reflected on this report and on the advice of District Officials, that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

Moved: Mrs. Wojtowicz Seconded: Mrs. Doolen

Yes: 5 No: 0

B10. RESOLVED that the Board of Education approve the following line item transfers for September 2010:

To Account #	Amount	From Account #	Amount
Textbooks Gould 11-190-100-640-01-00	21,578.12	Teacher Sal 1-5 11-120-100-101-00-00	(32,331.95)
Textbooks GV 11-190-100-640-02-00	10,753.83		
PERS 11-000-291-241-03-00	27,081.00	Teach Sal Gr 1-5 11-120-100-101-00-00	(27,081.00)
	59,412.95		(59,412.95)

Moved: Mrs. Wojtowicz Seconded: Mrs. Doolen

Yes: 5 No: 0

B11. RESOLVED that the Board of Education approve the Comprehensive Annual Financial Report, Auditor's Synopsis of Audit and Management Report for the fiscal year ending June 30, 2010.

Moved: Mrs. Wojtowicz Seconded: Mrs. Doolen

Yes: 5 No: 0

PERSONNEL RESOLUTIONS

P1. RESLOVED that the Board of Education approve the Professional Development Workshops/Conferences costs for the following teachers:

<u>Teacher</u>	<u>Date</u>	<u>Workshop</u>	<u>Cost</u>	<u>Travel</u>
Alicandri, P.	10/22/10	IDA	\$187.00	\$26.66
Barone, D.	10/18/10	RTI Strategies	\$199.00	
Braun, C.	10/22/10	IDA	\$187.00	
Decker, L.	10/22/10	Anxiety Disorders	\$179.00	\$5.10
Garland, D.	1/6-3/4/11	Envision Math	\$190.00	
Gray, C.	10/22/10	IDA	\$187.00	
Kornreich, M.	11/10/10	Play Therapy	\$149.00	
Laurenzano, D.	3/31/11	Working w/Emotionally Challenged Learners	\$145.00	
Lisa, Z.	10/18/10	Response to Intervention	\$199.00	
Little, E.	10/22/10	IDA	\$157.00	
Silva, T.	11/10/10	Play Therapy	\$149.00	
Smith, M.	10/22/10	IDA	Free	\$26.66
Wagner, L.	10/22/10	IDA	\$187.00	
Whitney, J.	10/11/10	Fitness Training		

Moved: Mrs. Wojtowicz Seconded: Mrs. Doolen

Yes: 5 No: 0

P2. RESOLVED that the Board of Education approve **Melissa Munoz** a student from the University of Scranton, to observe Miss Mazzacone's kindergarten classroom for two (2) hours on Monday October 11, 2010.

Moved: Mrs. Wojtowicz Seconded: Mrs. Doolen

Yes: 5 No: 0

P3. RESOLVED that the Board of Education approve **James Brady** for up to two (2) hours of Orchestra and Band instruction at his per diem hourly rate for the 2010-2011 school year.

Moved: Mrs. Wojtowicz Seconded: Mrs. Doolen

Yes: 5 No: 0

P4. RESOLVED that the Board of Education approve **Kim Williams** for up to two hours of Choral Instruction per week at her hourly per diem rate for the 2010-2011 school year.

Moved: Mrs. Wojtowicz Seconded: Mrs. Doolen

Yes: 5 No: 0

P5. RESOLVED that the Board of Education approve **Eileen Little** for up to two (2) hours per week of decoding instruction at her per diem hourly rate for the 2010-2011 school year for **student's #700352 and 700335.**

Moved: Mrs. Wojtowicz Seconded: Mrs. Doolen

Yes: 5 No: 0

P6. RESOLVED that the Board of Education approve **Marian Smith** for up to two (2) hours per week of Language Arts/Writing instruction at her per diem hourly rate for the 2010-2011 school year for **student's #700354, 700326 and 8003609.**

Moved: Mrs. Wojtowicz Seconded: Mrs. Doolen

Yes: 5 No: 0

P7. RESOLVED that the Board of Education approve **Patty Alicandri** for up to two (2) hours per week of decoding instruction at her hourly per diem rate for the 2010-2011 school year for **student #8003216**

Moved: Mrs. Wojtowicz Seconded: Mrs. Doolen

Yes: 5 No: 0

P8. RESOLVED that the Board of Education approve **Christine Gray** for up to one (1) hour per week of Reading Comprehension instruction at her hourly per diem rate for the 2010-2011 school year for **student #700301.**

Moved: Mrs. Wojtowicz Seconded: Mrs. Doolen

Yes: 5 No: 0

P9. RESOLVED that the Board of Education approve **Suzy Giantonio, LDTC Behaviorist**, for up to 90 hours per month for behavioral therapy/consultation services at the rate of \$75.00 per hour for the 2010-2011 school year.

PUBLIC SESSION

OCTOBER 4, 2010

Moved: Mrs. Wojtowicz Seconded: Mrs. Doolen

Yes: 5 No: 0

P10. RESOLVED that the Board of Education approve **Lakshmi Rajagopal** as a substitute teacher for the 2010-2011 school year.

Moved: Mrs. Wojtowicz Seconded: Mrs. Doolen

Yes: 5 No: 0

P11. RESOLVED that the Board of Education approve **Mary Ummak** as a part-time aide at a prorated salary of \$17,343.00 (Aide Step 1 .83) effective October 1, 2010 for the 2010-2011 school year.

Moved: Mrs. Wojtowicz Seconded: Mrs. Doolen

Yes: 5 No: 0

P12. RESOLVED that the Board of Education approve the increase in time for **Laura Decker** from .8 to full time at a prorated salary of \$79,696.00 (MA 50 Step 15) effective October 1, 2010 for the 2010-2011 school year.

Moved: Mrs. Wojtowicz Seconded: Mrs. Doolen

Yes: 5 No: 0

P13. RESLOVED that the Board of Education approve the Professional Development Workshops/Conferences costs for the following teacher:

<u>Teacher</u>	<u>Date</u>	<u>Workshop</u>	<u>Cost</u>	<u>Travel</u>
Keenan, P.	10/11/10	Diabetes Workshop	\$50.00	\$7.44

Moved: Mrs. Wojtowicz Seconded: Mrs. Doolen

Yes: 5 No: 0

PUBLIC RECOGNITION

➤ Mrs. Currie, Gould School teacher – stated that the first PRIDE assembly is scheduled for Wednesday.

DISCUSSION ITEM

- Mr. Gary Higgins, Auditor from Lerch, Vinci & Higgins, gave a presentation of the district's 2009-2010 Audit.

OLD BUSINESS

- None

NEW BUSINESS

- Mrs. Wojtowicz reported that the community seemed happy with the survey and the opportunity to provide input.
- Mr. Hadley, who brought his daughter's backpack to the meeting, said he was surprised at how heavy the backpack is and the size of the books it contained. The Board discussed/commented on alternatives such as E-books or parents purchasing used textbooks for home use.
- Mr. Hadley then suggested more typing lessons be incorporated in the technology program as it would benefit the students.
- Mr. Hadley stated the police are making the people on the afternoon pick-up line move away from blocking the firehouse and traffic issues having to be addressed and communicated to parents.

The following resolution was called at approximately 8:30 p.m.

RESOLVED that in accordance with section 8 of the Open Public Meetings Act, Chapter 231, Public Law 1975, the Board has the authority to adjourn to closed session to discuss matters pertaining to: legal, personnel, and negotiations. Said matters will be made public upon their disposition.

Moved: Mr. Projansky Seconded: Mrs. Doolen

Yes: 5 No: 0

As there was no further business to discuss, the Board moved to adjourned into confidential session at 8:30 p.m.

Respectfully Submitted,

Victor Hayek,
Business Administrator